



Lake and Harbour Usage Form

Use this Form if your event:

DOES NOT require an **uplifting of one or more of the Bay of Plenty Regional Navigation Safety bylaws**

DOES NOT require a **Partial or Full Lake Closure**, or

DOES NOT require a **Reserved Area (Coastal)**.

Please refer to the Bay of Plenty Regional Navigation Safety Bylaws on our website <https://www.boprc.govt.nz/environment/water/harbour-master/>.

For an aquatic event on the lakes refer to the **Rotorua Lakes Closure Guidelines** at www.rotorualakes.co.nz for more information. **Cell phone coverage is limited in some places.**

Details of applicant

Contact person:	
Contact phone:	
Group/organisation name:	
Email address:	
Contact name and number for day of event if different from above:	

Details of activity

Event name:			
What type of activity:			
If lake event, which lake:			
Location/area of operation/waterway:			
Day/date of event:			
How many people:		How many vessels:	
Start time:		Finish time:	

Bay of Plenty Regional Council recommends that a safety plan is put into place to manage all of your risks. We strongly advise you obtain experienced assistance if you have never completed a safety plan before.

Once completed **in full** please email to: Maritime@boprc.govt.nz.

If further information is required contact the Maritime Team at 0800 5knots (0800 556 687).