

Draft Meeting Agenda

Meeting Name	RPSC TAG #7		
Meeting Venue	Rotorua Wastewater Treatment Plant		
Date Of Meeting	Thursday 28 th May 2015	Time Of Meeting	Completion by
Chairperson	Jim Bradley	10am	3:00pm
		Recorder	Sarah Pauli

Project Details

Client Name RPSC/LDC
Project Name Rotorua Project Steering Committee (RPSC) - TAG
Project Number

Attendees/Invited	Organisation	Initials	Core TAG/Invited/Apologies
Core TAG			
Alison Lowe	RLC	AL	Core TAG
Greg Manzano	RLC	GM	Core TAG
Professor David Hamilton	Waikato University	DH	Core TAG
Andy Bruere	BOPRC	AB	Core TAG
Dr. Kepa Morgan	Mahi Maioro Professionals	KM	Core TAG
Jim Bradley (TAG Chair)	MWH	JB	Core TAG
Christopher Mc Bride	Waikato University	CMB	Invited
Sarah Pauli	RLC	SP	Recorder
Arturo Pingol	RLC	AP	Invited
Antoine Coffin	Cultural Assessment Sub-Committee	AC	Invited
Warren Webber	Chair RPSC	WW	Invited
Kevan Brian	Mott MacDonald	KB	Invited
Andy Bell	RLC	AB	Invited
Sarah Pauli	RLC	SP	Recorder

Apologies received by 28th May 2015
Professor David Hamilton – Apologies
Andy Bruere from Noon
Note: Kepa Morgan will Skype

All attendees are invited to participate in all items on the agenda

Agenda Item Number	Ongoing Action List Refer Updated List as at 2 April 2015 Attached	Who Leads	Agenda Item	Reference Document	Indicative Start Times TBA
1		JB/GM	Welcome and draft Agenda review	<ul style="list-style-type: none"> This Draft Agenda 	10am
2		JB/All	TAG, #6 minutes 8th April 2015 Discuss summary approach vs Verbatim – Is summary appropriate acceptable as was favoured last TAG	<ul style="list-style-type: none"> Draft TAG Minutes distributed email 7th May 2015 and are on the TAG secure website 	
3		WW/JB/AL	Brief Verbal Report on RPSC Meeting 20th May and other activities.	<ul style="list-style-type: none"> Minutes and slides are on TAG secure website 	
4		AC	Cultural Assessment Sub Committee Update with technical requirements	<ul style="list-style-type: none"> 	
5	5, 7, 26	KB/GM/ABell	KEY AGENDA ITEM Mott MacDonald Wastewater Strategy Draft Report which includes TERAX interaction with WWTP	<ul style="list-style-type: none"> Report attached to email with this draft agenda Report being lodged on TAG secure website 	
6		KB/GM/ABell	KEY AGENDA ITEM Alternative Land Treatment Sites Draft Report	<ul style="list-style-type: none"> Report attached to email with this draft agenda Report being lodged on TAG secure website 	
7	1, 12	AL/ GM	“Add-ons” Update but little to report	<ul style="list-style-type: none"> Refer summary table presented at last TAG and RPSC on secure website 	

Agenda Item Number	Ongoing Action List Refer Updated List as at 2 April 2015 Attached	Who Leads	Agenda Item	Reference Document	Indicative Start Times TBA
8		JB/GM/KB	Advance Treatment Options – Ultrafiltration, Reverse Osmosis (UF/RO) and Activated Carbon update of activities with RPSC and technical information.	<ul style="list-style-type: none"> Refer TAG secure website for slides and Q&A to RPSC meetings 	
9	8	AP/GM/CMB/AL	Discharge to Water – Next Cut Discharge Site’s Locations – to include initial comment from DH/CMB on these locations from an “effects” basis. Visit sites during meeting if need be and time allows.	<ul style="list-style-type: none"> Refer Table 1 – Potential Discharge Sites and Location Map attached to this agenda. Prepared by AP reviewed by GM 	
10	4, 8, 13, 14, 15, 18, 27, 29	CMB/GM	Effects Study Update for discharge options to water – Waikato University led by DH. CMB to advise if further site or other info needed	<ul style="list-style-type: none"> DH/CMB to provide any update written information otherwise, verbal report. 	
11		JB/AL	RPSC Questions & Answers (Q&A) – Brief update on Group B Questions, which are still being through TAG and to RPSC	<ul style="list-style-type: none"> Refer attached Q&A that is being attached to RSPC Draft Minutes 19th March 2015 meeting. 	
12		JB/All	Action List update	<ul style="list-style-type: none"> Action List – emailed 7th May 2015 and on the TAG secure website 	
13	24	GM/All	- Programme Update and Matters – GM and All	<ul style="list-style-type: none"> See GM’s marked up latest programme 	
14		JB/GM/All	Meeting review and next TAG meetings - 16 th June 2015 #8 – Key meeting to consider Effects Study update with DH/CMB	<ul style="list-style-type: none"> This date has been set and calendar invites sent to core TAG and CMB sometime ago. JB will send invites to others on 26th May 2015. 	