



RDC-509568

Rotorua – RPSC (TAG) Technical Advisory Group Meeting #5 20 November 2014

RDC-509568Draft Meeting Agenda

Meeting Name	RPSC TAG #4		
Meeting Venue	Rotorua District Council Main Office – Transport Meeting Room 1		
Date Of Meeting	Thursday 20 November 2014	Time Of Meeting	10am
Chairperson	Jim Bradley	Recorder	Helen

Project Details

Client Name RPSC/RDC
Project Name Rotorua Project Steering Committee - TAG
Project Number

Attendees/Invited	Organisation	Initials	Core TAG/Invited/Apologies
Core TAG			
Alison Lowe	Rotorua District Council	AL	Core TAG
Greg Manzano	Rotorua District Council	GM	Core TAG
Professor David Hamilton	Waikato University	DH	Core TAG
Andy Bruere	BOPRC	AB	Core TAG
Dr. Kepa Morgan	Mahi Maoro Professionals	KM	Core TAG
Jim Bradley (TAG Chair)	MWH	JB	Core TAG
Christopher Mc Bride	Waikato University	CMB	Invited
Helen Ferguson	RDC	HF	Recorder
Riaan Rossouw	RDC	RR	Invited
Andy Bell	RDC	ABell	Invited
Kevan Brian	Mott MacDonald	KB	Invited
???	Mott MacDonald	??	Invited
Michael McQuintern	Private Individual	MM	Invited – Agenda item 5 onwards
Warren Webber (RPSC Chair)	Chair – RPSC	WW	Invited

Apologies received by 17 November 2014
Warren Webber
Daniel Gapes – ESR – Re: TERAX

All attendees are invited to participate in all items on the agenda



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Agenda Item Number	Action List #Refer Last Action list 10/10 Attached to Calendar invite	Who Leads	Agenda Item	Reference Document	Indicative Start Times
1		JB/GM	Welcome and draft Agenda review	<ul style="list-style-type: none"> This Draft Agenda Attached to Calendar invite 	10am
2		JB/All	<p>TAG, #4 minutes 12 September 2014 Discuss summary approach vs Verbatim – Is summary appropriate acceptable as was favoured last TAG</p> <ul style="list-style-type: none"> JB -Because we have both Verbatim and Summary minutes I thought that it was appropriate to “table” both sets Especially in view of the confusion over the MauriOmetre AL - We asked about having all our documents siting on a server with designated log in but it is not currently possible to restrict access here at RDC .We could only put on those documents for public viewing 	<ul style="list-style-type: none"> Summary records Verbatim records All documents to be attached to Calendar invite – AL Do we all agree? 	
3	10, 11,15	AL/GM/ABell	<p>Report on RPSC Activities including RPSC, Cultural Subgroup and approach to cultural matters – Consultation hui – Other (as these activities input TAG)</p> <ul style="list-style-type: none"> AL –Gave a brief review on the Report presented to the Steering Group by the TAG on 11 November 2014. It was 	<ul style="list-style-type: none"> Minutes of RPSC 17 September – TAG & WW inputs - Eric Cawte Presentation Slides Attached to Calendar invite 	



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			<p>suggested that TAG decide on a procedure for dealing with the “add on” Technologies and provided a recommendation back to the Steering Group.</p> <ul style="list-style-type: none"> Eric reviewed the two presentations that he gave to the Steering Group: <ol style="list-style-type: none"> (1) Water Strategy (2) Inflow & Infiltration (both were attached to the #5 minutes) Eric mentioned Gina’s discussion around water supply reductions, rainwater tanks etc .GM – reported on the 2 hui meetings: <ol style="list-style-type: none"> (1) Maketu meeting (8th November) was well attended GM read the report that Warren prepared: <ol style="list-style-type: none"> a) As an outcome from the meeting b) c) Michael Quintern commented d) Request from some specific advocated for including the cultural e) Put the parked LTS back on the “Active” table. <p>GM reported that a cultural subcommittee had been formed: Gina (Mohi) Alapati, Peter Staik, Geoff Rice The sub-committee had.....</p> <p>GM listed the next hui that will be held and the open day at WWTP this Saturday</p> 	<ul style="list-style-type: none"> Action – Eric to provide Andy with Water Supply Strategy, and Cost Benefit Analysis. Andy Bruere keen for a link to the Water Concentration Strategy. 	
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			Michael Quintern's presentation @ 1.30 re land treatment system		
4	5, 7, 18, 25, 26	Mott MacDonald team & All	Technical review of options 1-3 & eco system re-entry options <ul style="list-style-type: none"> - Draft report outcome - Interaction with TERAX - Interim Conclusions - Further Actions 	<ul style="list-style-type: none"> • Draft Mott MacDonald technical report - being separately emailed by GM, (17/11/2019 1:19pm) Also attached on Calendar invite <ul style="list-style-type: none"> • Summary information presented at this TAG 	
5	2	GM/AL/All	Land Treatment System for further consideration – Option 5 – Also should Geothermal injection be further visited? <ul style="list-style-type: none"> • Andy mentioned that WGTAG are considering Kit Rutherford and Chris McBride are getting information together 	<ul style="list-style-type: none"> • GM to provide previous scoping/siting/GIS information at meeting 	1:30pm



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6	1, 12	Lead Update Personnel & All	“Add-ons” <ul style="list-style-type: none"> - Microvi (John Darmody - MWH) – Linked into meeting - Indigitech (AL) - Everess (GM/WW) - Liquid Media Operations Updates (AL) - Activated Carbon (AC) (AL) - Other? Develop Process to deal with add-ons systematically	<ul style="list-style-type: none"> • Microvi White Paper • Telephone conference with John Darmody MWH re another add-on @ 2.30 pm approx. Attached to Calendar invite <ul style="list-style-type: none"> • Others – See TAG Slides for RPSC 17 September Item 3 above. 	
7	4, 8,13, 14,15,18, 27, 29	GM/DH/CMB	DH Effects and Locations Study – Waikato University – Pending engagement (DH/GM) <ul style="list-style-type: none"> - Table proposal? (DH/GH) - Status (GM) - Consider timing - Scope DH/CMB 	<ul style="list-style-type: none"> • Greg to make available latest University of Waikato Submission Attached to Calendar invite	
8	22	AB	Deloitte Study on Relative cost of nitrogen reduction actions – as may be appropriate to this RPSC Project	<ul style="list-style-type: none"> • AB to provide if have available relevant information 	
9	16,17	EC/All	Wastewater Inputs/ Water Conservation presentation to RPSC – How TAG advances and builds into development of a Wastewater Strategy as per key Graphic	<ul style="list-style-type: none"> • Refer Item 3 for EC’s Slides – Attached to Calendar invite	
10		JB/All	Action List update – Last list dated 10/10/2014 to be updated at this TAG meeting	<ul style="list-style-type: none"> • Action List – See latest dated 10/10/2014 Attached to Calendar invite	2:30pm
11	24	GM/All	<ul style="list-style-type: none"> - Programme Matters – to discuss implications of potential delay in item 7 ‘Effects and Location Study’ - Other Matters 	<ul style="list-style-type: none"> • GM to provide further information • Email on the 10th October 2014 	
12		JB/GM/All	Meeting review and next TAG meetings? <ul style="list-style-type: none"> - TAG 9th December 10am RDC Office Key topic – “Effects Assessment” University of Waikato – DH/CMB - Workshop with RPSC 10am 17 December 2014. 	<ul style="list-style-type: none"> • Both dates been set and calendar invites have been sent – if changes will be discussed at this TAG meeting – GM to advise overall programme. 	3.30 latest?